



**Middleburgh Library Association  
Board of Trustees Meeting Agenda  
March 21, 2022**

1. Call to Order and Welcome
  2. Pledge of Allegiance
  3. Agenda: Questions, Additions and Adoption
  4. Approval of February 2022 minutes
  5. Treasurer's Report
  6. Director's Report
  7. Committee Reports:
    - a. Best House
    - b. Policy Committee
    - c. Executive Finance Committee-Budget
  8. Old Business:
    - a. National Grid and Midtel Auto Payment
    - b. Board Candidates petitions
  9. New Business
    - a. Nomination Committee
    - b. Budget Vote & Legal Notice
    - c. 4th Fridays & Fund Raising
    - d. FAM Fund Russia holdings
  10. Public Comment
  11. Adjourn
- Next Monthly Meeting April 18, 2022**

**Middleburgh Library Association  
Board of Trustees Monthly Meeting via Zoom  
February 21, 2022**

**I. Call to Order and Welcome**

A. Time – 6:04 pm

B. Present: Terry Pavoldi (Director), Sonny Ochs, Diane Stewart, Kelly Rossmann, Carrie Foland, Cora Forslund, Andrea Paglieri, Deborah Brigadier (Best House Director), Marie McGrail (arrived 6:09 pm and left meeting at 6:52 pm).

Absent: Mal Martin, Marilyn Wyman.

C. Guests: none

2. Pledge of Allegiance waived

3. Agenda: Questions and Adoption

Motion to accept agenda: Andrea Paglieri; 2<sup>nd</sup> Deborah Brigadier.

i. Aye – 7 No – 0 Abstain – 0

4. Approval of Minutes

Motion to accept January 17, 2022 minutes: Cora Forslund; 2<sup>nd</sup> Andrea Paglieri

i. Aye – 7 No – 0 Abstain – 0

**At 6:09 pm Maria McGrail joined meeting via Zoom.**

5. Treasurer's Report

a. Kelly agrees with accounting firm's numbers for January Account Quick Books, but not Profit & Loss and will look at that statement further.

Kelly went over new insurance rates for Library and Best House. She suggests we put more in 2022 budget as prices have gone up. Best House did reimburse library for 2020 insurance premium.

Motion to transfer \$4100 to Library from Best House for Best House portion of insurance premium: Andrea Paglieri; 2<sup>nd</sup> Diane Stewart

- i. Aye – 8 No- 0 Abstain – 0

The new shed and its contents were added to the insurance coverage for \$36 per year but the insurance company waived the premium for this year.

Discussion on going to automatic payment of National Grid and Midtel monthly bills

Motion to go to automatic payment for National Grid and Midtel monthly bills:

Maria McGrail; 2<sup>nd</sup> Deborah Brigadier

- i. Aye – 8 No – 0 Abstain – 0

Motion to accept Treasurer's Report: Andrea Paglieri; 2<sup>nd</sup> Deborah Brigadier

- i. Aye- 8 No – 0 Abstain – 0

## 6. Director's Report

- a. Terry and Rebecca attended a Summer Reading seminar and are starting plans for the Summer Reading Program.

Starting February 23, 2022 Middleburgh patrons will be able to register for a library card on line.

Motion to accept Director's Report: Deborah Brigadier; 2<sup>nd</sup> Cora Forslund

- i. Aye – 8 No – 0 Abstain – 0

## 7. Committee Reports

### Best House Advisory Committee

MABA will be having a "cruise in" on fourth Fridays at the Best House only in the months of May and September, due to the road construction on Clauverwie Road.

Dwayne of Best Buildingology, who will be doing the mold abatement, did a walk through with Deb and some BHAC members to what still needed to be moved and packed up. He will be starting the mold abatement Monday, March 7<sup>th</sup> @ 8 am.

Deb has been in touch with John Achner of the Schenectady Historical Society and Paul Supley from the Old Stone Fort BOT. Paul is a Medical Historian. They have looked at the medical bottles in the cellar. The 5 large bottles in crates in the cellar could be sold for \$100 each. John Achner is interested in many of the earlier bottles. The recommendation for the rest of the bottles is to take them to an auction to be sold.

Deb will be meeting with Delaware Engineers about the Gorge Creek Project on Tuesday, March 1<sup>st</sup> at 6 p.m. at the Best House.

Discussion of the additional duct work that is needed at the Best House to replace the wooden duct that will be removed. Middleburgh Sheet metal gave a quote of \$1600.00.

Motion to hire Middleburgh Sheet Metal to do the additional duct work for \$1600.00:

Andrea Paglieri; 2<sup>nd</sup> Diane Stewart. Kelly Rossmann recused herself from vote.

i. Aye – 7 No – 0 Abstain – 0

**At 6:52 pm Maria McGrail left meeting.**

Sink in kitchen needs repair. Ken Rossmann will repair

Roof still leaks and Lenny Coons will look at it to see if he can do a temporary fix until we can have a roofer give us an estimate to repair it. Deb is in touch with Techline Roofing to have them come and give us an estimate on the roof.

#### Personnel Committee

Diane and Mal met and will make available to BOT a Director's Evaluation form to be filled out. We will meet at 5:30 for March BOT meeting to fill out evaluation. Pizza will be provided.

#### Policy Committee

Policy Committee will meet this Thursday at 1 pm

#### Executive Finance Committee

Committee has met 2 times and need to meet again to finalize 2022 budget. They will present budget at March BOT meeting.

Motion to accept committee reports: Kelly Rossmann; 2<sup>nd</sup> Deb Brigadier

i. Aye – 7 No – 0 Abstain – 0

#### 8. Old Business:

a. Chili Crockpot Cookoff put on hold.

b. As of today, three people have picked up BOT petitions.

c. Bliss donation of \$25,000 is split between History & Genealogy Room and library. The library's half was to be used towards library mortgage, but mortgage has been paid. Terry has been in touch with Mrs. Bliss's daughters and suggested using the money for a subscription to Ancestry.com to be used by Middleburgh patrons at the library or at home and they approve of using the money for that.



Motion made to use the Bliss donation for a subscription to Ancestry.com for Middleburgh Library Patrons: Kelly Rossmann; 2<sup>nd</sup> Deb Brigadier

- i. Aye-7 No-0 Abstain-0

#### 9. New Business

- a. Shed Insurance: covered under Treasurer's Report
- b. Masks- continue with current policy of wearing masks in the library
- c. National Grid Automatic Payment: covered under Treasurer's Report

Terry let everyone know that Minekill's collecting of food items was very successful and they reported they picked up the most food from our library.

#### 10. Adjourned 7:15 pm

Motion to adjourn: Carrie Foland; 2<sup>nd</sup> Andrea Paglieri

- i. Aye-7 No-0 Abstain-0

Next meeting will be Monday March 21, 2022 @ 5:30 at the library.

Minutes submitted by Diane Stewart

12:38 PM

03/11/22

Accrual Basis

## Middleburgh Library Association

## Account QuickReport

As of February 28, 2022

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
<b>NBT Bank - 523901</b>								
Liability Check	02/04/2022	E-pay	United States Trea...	14-1397376 ...	-SPLIT-		806.38	209,437.08
Check	02/08/2022	5991	Midtel	Acct# 00066...	Technology/T...		149.98	208,630.70
Check	02/08/2022	5992	Village of Middlebu...	Acct #623 w...	Water & Sewer		247.30	208,480.72
Check	02/08/2022	5993	D.J. Refuse Service		Maintenance		50.00	208,233.42
Check	02/08/2022	5994	Nora Toomey		Programs		210.00	208,183.42
Check	02/08/2022	5995	Community Library...		Programs		17.24	207,973.42
Check	02/08/2022	5996	Glitter Meets Glue		Programs		5.00	207,956.18
Check	02/08/2022	5997	Mohawk Valley Lib...		Memberships		401.13	207,951.18
Check	02/08/2022	5998	Lookout Books	Inv # ARU03...	Books, Period...		302.99	207,550.05
Check	02/08/2022	5999	Victoria		Books, Period...		44.98	207,247.06
Check	02/08/2022	6000	MVLS	inv# 3249	Equipment		1,636.64	207,202.08
Check	02/08/2022	6001	BQ Tax & Accounti...		Professional ...		503.00	205,565.44
Check	02/08/2022	6002	Community Library...		Books, Period...		9.99	205,062.44
Check	02/08/2022	6003	Middleburgh Librar...		Building/Liability		1,170.89	205,052.45
Liability Check	02/10/2022	E-pay	NYS Employment ...	141397376 1...	-SPLIT-		116.87	203,881.56
Liability Check	02/14/2022		QuickBooks Payrol...	Created by P...	-SPLIT-		3,590.91	203,764.69
Paycheck	02/15/2022	DD19...	Pavoldi, Teresa M	Direct Deposit	-SPLIT-	0.00		200,173.78
Paycheck	02/15/2022	DD19...	Diamond, Michael J	Direct Deposit	-SPLIT-	0.00		200,173.78
Paycheck	02/15/2022	DD20...	LaMont, Anne M	Direct Deposit	-SPLIT-	0.00		200,173.78
Paycheck	02/15/2022	DD20...	Mintiens, Edward F	Direct Deposit	-SPLIT-	0.00		200,173.78
Paycheck	02/15/2022	DD20...	Rolland Jr, Richard I	Direct Deposit	-SPLIT-	0.00		200,173.78
Paycheck	02/15/2022	DD20...	Young-Cherizard, ...	Direct Deposit	-SPLIT-	0.00		200,173.78
Paycheck	02/15/2022	DD19...	DeGross, Vicki L	Direct Deposit	-SPLIT-	0.00		200,173.78
Paycheck	02/15/2022	DD19...	Haley, Marie	Direct Deposit	-SPLIT-	0.00		200,173.78
Liability Check	02/18/2022	E-pay	United States Trea...	14-1397376 ...	-SPLIT-		836.14	199,337.64
Check	02/23/2022	6004	National Grid		Electricity		453.69	198,883.95
Check	02/23/2022	6005	Laraway's, Inc	Acct# 1923	Heating Fuel		1,907.66	196,976.29
Check	02/23/2022	6006	Middleburgh Hard...	Acct #MID8	Maintenance		17.99	196,958.30
Check	02/23/2022	6007	Aaron's Electric Inc	Invoice # 6966	Equipment Re...		350.00	196,608.30
Check	02/23/2022	6008	Alarm & Suppressi...	Customer# 1...	-SPLIT-		336.00	196,272.30
Check	02/23/2022	6009	Baker & Taylor	Cust # 7503...	-SPLIT-		38.41	196,233.89
Check	02/23/2022	6010	Schoharie Free Lib...		Advertising		24.00	196,209.89
Check	02/23/2022	6011	Middleburgh Librar...		-SPLIT-		128.02	196,081.87
Liability Check	02/24/2022	E-pay	NYS Employment ...	141397376 1...	-SPLIT-		120.59	195,961.28
Liability Check	02/25/2022		QuickBooks Payrol...	Created by P...	-SPLIT-		3,823.08	192,138.20
Paycheck	02/28/2022	DD20...	Pavoldi, Teresa M	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	DeGross, Vicki L	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	Haley, Marie	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	LaMont, Anne M	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	Mintiens, Edward F	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	Pelton, Laura	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	Rolland Jr, Richard I	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	Young-Cherizard, ...	Direct Deposit	-SPLIT-	0.00		192,138.20
Paycheck	02/28/2022	DD20...	Diamond, Michael J	Direct Deposit	-SPLIT-	0.00		192,138.20
Total NBT Bank - 523901						0.00	17,298.88	192,138.20
<b>TOTAL</b>						<b>0.00</b>	<b>17,298.88</b>	<b>192,138.20</b>

**Middleburgh Library Association**  
**Profit & Loss Budget vs. Actual - No Best House**  
**January through February 2022**

	Jan - Fe...	Budget	\$ Over Budget	% of Bu...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Other	0.00	33,497.25	-33,497.25	0.0%
History & Genealogy Room Inco...	0.00	100.00	-100.00	0.0%
<b>Aid / Grants</b>				
Grants	3,250.00	4,000.00	-750.00	81.3%
Aid / Grants - Other	0.00	900.00	-900.00	0.0%
<b>Total Aid / Grants</b>	<b>3,250.00</b>	<b>4,900.00</b>	<b>-1,650.00</b>	<b>66.3%</b>
<b>Fundraisers</b>				
Jar	207.00			
Basket Raffle	182.00			
Book Sale	50.00			
Fundraisers - Other	0.00	2,500.00	-2,500.00	0.0%
<b>Total Fundraisers</b>	<b>439.00</b>	<b>2,500.00</b>	<b>-2,061.00</b>	<b>17.6%</b>
Donations, Gifts and Endowme...	450.00	8,000.00	-7,550.00	5.6%
Library Tax Funds	0.00	166,412.60	-166,412.60	0.0%
<b>Total Income</b>	<b>4,139.00</b>	<b>215,409.85</b>	<b>-211,270.85</b>	<b>1.9%</b>
<b>Expense</b>				
<b>Bldg Operation / Maint</b>				
Equipment Repairs	585.00			
Maintenance	67.99			
Bldg Operation / Maint - Other	0.00	6,000.00	-6,000.00	0.0%
<b>Total Bldg Operation / Maint</b>	<b>652.99</b>	<b>6,000.00</b>	<b>-5,347.01</b>	<b>10.9%</b>
Bookkeeping / Accounting	892.25	3,800.00	-2,907.75	23.5%
Books, Periodicals & Audio Visu	3,096.26	12,000.00	-8,903.74	25.8%
Employee Benefits	0.00	100.00	-100.00	0.0%
FundraiserExpenses	0.00	200.00	-200.00	0.0%
History & Genealogy Room Exp	0.00	200.00	-200.00	0.0%
<b>Insurance</b>				
Building/Liability	1,170.89	7,500.00	-6,329.11	15.6%
Directors & Officers	0.00	1,900.00	-1,900.00	0.0%
Flood	0.00	3,400.00	-3,400.00	0.0%
Insurance - Other	0.00	100.00	-100.00	0.0%
<b>Total Insurance</b>	<b>1,170.89</b>	<b>12,900.00</b>	<b>-11,729.11</b>	<b>9.1%</b>
<b>Miscellaneous</b>				
Equipment	1,636.64	4,000.00	-2,363.36	40.9%
Alarm Monitoring	336.00			
Advertising	24.00	400.00	-376.00	6.0%
Election Expenses	0.00	500.00	-500.00	0.0%
Licenses	0.00	500.00	-500.00	0.0%
Memberships	401.13	800.00	-398.87	50.1%
Miscellaneous - Other	0.00	500.00	-500.00	0.0%
<b>Total Miscellaneous</b>	<b>2,397.77</b>	<b>6,700.00</b>	<b>-4,302.23</b>	<b>35.8%</b>
Office/Library Supplies	142.95	3,000.00	-2,857.05	4.8%
Postage and Freight	69.00	250.00	-181.00	27.6%
<b>Programs</b>				
Summer Reading Programs	0.00	2,000.00	-2,000.00	0.0%
Programs - Other	1,119.53	4,800.00	-3,680.47	23.3%
<b>Total Programs</b>	<b>1,119.53</b>	<b>6,800.00</b>	<b>-5,680.47</b>	<b>16.5%</b>
<b>Reconciliation Discrepancies</b>	<b>41.44</b>			

**Middleburgh Library Association**  
**Profit & Loss Budget vs. Actual - No Best House**  
**January through February 2022**

	Jan - Fe...	Budget	\$ Over Budget	% of Bu...
<b>Salaries and Wages</b>				
Gross Payroll	16,854.91	97,780.00	-80,925.09	17.2%
Payroll Taxes	1,643.34	8,000.00	-6,356.66	20.5%
Workers Comp & Disability	0.00	4,500.00	-4,500.00	0.0%
<b>Total Salaries and Wages</b>	18,498.25	110,280.00	-91,781.75	16.8%
<b>Technology/Telecommunications</b>	974.92	9,000.00	-8,025.08	10.8%
<b>Utilities</b>				
Electricity	955.30	5,000.00	-4,044.70	19.1%
Heating Fuel	3,066.59	9,000.00	-5,933.41	34.1%
Water & Sewer	247.30	1,200.00	-952.70	20.6%
<b>Total Utilities</b>	4,269.19	15,200.00	-10,930.81	28.1%
<b>Total Expense</b>	33,325.44	186,430.00	-153,104.56	17.9%
<b>Net Ordinary Income</b>	-29,186.44	28,979.85	-58,166.29	-100.7%
<b>Net Income</b>	<u>-29,186.44</u>	<u>28,979.85</u>	<u>-58,166.29</u>	<u>-100.7%</u>



**Middleburgh Library Association**  
**Profit & Loss Budget vs. Actual - No Best House**  
**February 2022**

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	<u>Feb 22</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>% of Bu...</u>
Ordinary Income/Expense				
Expense				
Bldg Operation / Maint				
Equipment Repairs	350.00			
Maintenance	67.99			
Total Bldg Operation / Maint	417.99			
Books, Periodicals & Audio Vi...	396.37			
Insurance				
Building/Liability	1,170.89			
Total Insurance	1,170.89			
Miscellaneous				
Equipment	1,636.64			
Alarm Monitoring	336.00			
Advertising	24.00			
Memberships	401.13			
Total Miscellaneous	2,397.77			
Professional Fees	532.75			
Programs	345.27			
Salaries and Wages				
Gross Payroll	8,729.05			
Payroll Taxes	851.05			
Total Salaries and Wages	9,580.10			
Technology/Telecommunicati...	164.97			
Utilities				
Electricity	453.69			
Heating Fuel	1,907.66			
Water & Sewer	247.30			
Total Utilities	2,608.65			
Total Expense	17,614.76			
Net Ordinary Income	-17,614.76			
Net Income	-17,614.76			

**Middleburgh Library Association**  
**Profit & Loss Budget vs. Actual - No Best House**  
**January 2022**

	<u>Jan 22</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>% of Bu...</u>
Ordinary Income/Expense				
Income				
Aid / Grants				
Grants	3,250.00			
Total Aid / Grants	3,250.00			
Fundraisers				
Jar	207.00			
Basket Raffle	182.00			
Book Sale	50.00			
Total Fundraisers	439.00			
Donations, Gifts and Endowme...	450.00			
Total Income	4,139.00			
Expense				
Bldg Operation / Maint				
Equipment Repairs	235.00			
Total Bldg Operation / Maint	235.00			
Books, Periodicals & Audio Visu	2,699.89			
Office/Library Supplies	142.95			
Postage and Freight	69.00			
Professional Fees	359.50			
Programs	774.26			
Reconciliation Discrepancies	41.44			
Salaries and Wages				
Gross Payroll	8,125.86			
Payroll Taxes	792.29			
Total Salaries and Wages	8,918.15			
Technology/Telecommunicatio...	809.95			
Utilities				
Electricity	501.61			
Heating Fuel	1,158.93			
Total Utilities	1,660.54			
Total Expense	15,710.68			
Net Ordinary Income	-11,571.68			
Net Income	-11,571.68			

MIDDLEBURGH LIBRARY ASSOCIATION  
BEST HOUSE 2022

TREASURERS REPORT	2021	January	February	March	April	May	June	July	August	September	October	November	December	2022 Actual	2022 Budget
<b>BEGINNING BALANCE</b>	\$ 52.37	\$ 9,445.91	\$ 53,728.32	\$ 46,431.10											
<b>RECEIPTS:</b>															
Fenimore Asset Management	\$ 12,500.00														
Unrestricted Donations (non-tour)	\$ 555.00														
Tours / Programs	\$ 1,845.00														
4th Friday Donations	\$ 288.00														
Restricted Donations		\$ 45,000.00													
Carriage House Repairs															
Fundraising - Other	\$ 110.00														
Village Tax Bill Appeal															
Paranormal Event	\$ 300.00														
Miracle on Main Street	\$ 553.00														
<b>Total Receipts =</b>	<b>\$ 16,151.00</b>	<b>\$ 45,000.00</b>	<b>\$ -</b>												
<b>DISBURSEMENTS:</b>															
Village Water & Sewer	\$ (255.00)		\$ (76.30)											\$ (76.30)	\$ 300.00
National Grid	\$ (1,035.20)	\$ (114.04)	\$ (237.27)											\$ (351.31)	\$ 1,200.00
Fuel Oil / Service	\$ (3,097.49)	\$ (554.94)	\$ (1,066.44)											\$ (1,621.38)	\$ 5,000.00
Insurance			\$ (4,100.00)											\$ (4,100.00)	\$ 5,000.00
Marketing / Advertising Exp's	\$ (434.09)														\$ 1,000.00
Lawn/Grounds Maint.	\$ (99.45)													\$ -	\$ 300.00
Repair & Maintenance (building)	\$ (554.97)													\$ -	\$ 2,000.00
Carriage House Repairs															\$ -
MIDTEL (Middleburgh Telephone)	\$ (581.13)	\$ (48.61)	\$ (48.61)											\$ (97.22)	\$ 700.00
Capital Improvement-			\$ (1,600.00)											\$ (1,600.00)	\$ -
Membership															\$ -
General Security	\$ (407.56)		\$ (101.89)											\$ (101.89)	\$ 450.00
Haunted History Tours															\$ -
Web Domain															\$ 220.00
Programming Expenses														\$ -	\$ 1,000.00
Archiving/Preservation															\$ 500.00
Miscellaneous	\$ (292.57)		\$ (66.71)											\$ (66.71)	\$ 1,000.00
Fundraising Expenses															\$ 1,000.00
<b>Total Disbursements =</b>	<b>\$ (6,757.46)</b>	<b>\$ (717.59)</b>	<b>\$ (7,297.22)</b>											\$ (8,014.81)	\$ 19,670.00
<b>Ending Balance =</b>	<b>\$ 9,445.91</b>	<b>\$ 53,728.32</b>	<b>\$ 46,431.10</b>												

\*\* Best House Account is a checking account used to pay all best house bills. Incoming money is deposited from fundraisers, donations, and Best Request.







## The Middleburgh Library

*& Dr. Best House and Medical Exhibit*

323 Main Street, PO Box 670

Middleburgh, NY 12122

(518) 827-5142

[www.middleburghlibrary.info](http://www.middleburghlibrary.info)

### Middleburgh Library

#### Director's Report – March 21, 2022

- **Financials:** Please see attached Operating Receipts.

- **Meetings and Workshops:**

**Wednesday March 16<sup>th</sup> at 9:30:** I will be attending the Joint Automation Council Meeting on Zoom.

- **State Annual Report:**

We have not been able to submit the Annual Report to the State because of glitches in the state's system. It is currently in review at MVLS and will be submitted as soon as the green light is given. It will then be shared with the library trustees.

- **Projector:**

The library now has three adaptors for the projector that work with all kinds of laptops.

- **Masks:**

We are no longer asking patrons to wear masks inside the library. The staff is still choosing to wear them as are some patrons.

- **Spotlight:**

Thank you to Vicki Degroff, Marie Haley, Rebecca Young and Anne Lamont who have been doing an exemplary job training our new staff members.

# Middleburgh Library

2022

Month	YTD
March	YTD

	March	YTD
<b>System Grants</b>		
11.3 LLSA 2022		
11.3 LLSA 2021 (Final)	\$183.80	\$183.80
11.4 Legislative Grants (Bullet Aid)		
11.5 LSTA - System (Summer Reading)		
11.6 Other System Grants		
11.7 Other State Aid (Construction)		
<b>Private Grants</b>		
SEEC Grant		
Galasso Grant (General)		\$2,500.00
Caples Fund		
<b>Summer Reading Grants</b>		
MVLS Mini Grant		
Sterling Insurance		
Stewarts		
Price Chopper		
Donation from St. Marks Church		
<b>Other</b>		
Fam Funds (for Programming)		\$750.00
<b>Total</b>	<b>\$183.80</b>	<b>\$3,433.80</b>

	YTD
<b>Other Receipts</b>	
<b>11.14 Gifts &amp; Endowments</b>	
January	\$450.00
February	\$25,500.00
March	\$200.00
April	
May	
June	
July	
August	
September	
October	
November	
December	
<b>Total Gifts &amp; Endowments</b>	<b>\$200.00</b>
<b>11.15 Fundraising</b>	
Concerts	
Book Sale	\$122.00
Book Nook	
Tie - dye t shirts	

# Middleburgh Library

2022

	Month	YTD
	March	YTD
Yoga		
SRP T-Shirts		
Basket Raffle		\$182.00
<b>Total Fundraising</b>	\$0.00	\$304.00
<b>11.16 Donation Jar/Desk</b>		
1-Jan		\$207.00
2-Feb		\$250.50
3-Mar	\$150.00	\$150.00
4-Apr		
5-May		
6-Jun		
7-Jul		
8-Aug		
9-Sep		
10-Oct.		
11-Nov.		
12-Dec.		
<b>Total Donation Jar/Desk</b>	\$150.00	\$607.50
<b>11.17 Other</b>		
Book Reimbursement from Johstown		
Reimbursement from Fire Ins.		
SRP T-Shirts		
Reimbursement for BH Keys		
Book Replacement fines		\$60.95
Book Reimbursement from SCPL		
Reimbursement for chairs		
School Tax Funds		
<b>Total Other</b>	\$0.00	\$60.95
<b>History &amp; Genalogy Room</b>		\$50.00
<b>Total</b>	<b>\$533.80</b>	<b>\$30,606.25</b>
Petty Cash Reimbursement		

## Best House Advisory Committee Meeting

February 28, 2022

Meeting called to order 6:00pm.

In attendance: Diane Stewart, Nora Masterson, Carrie Foland Mayor Trish Bergan, Terry Pavoldi, Bobbi Ryan, Debbie Brigadier, Kelly Rossmann, Mindy Carhart, Sarah Hunt

Letter received by Bobbi Ryan to fill the Special Events & Outreach Coordinator position. All voted, approved.

Bottles: Paul Supley and John Ackner of the Schoharie Historical Society viewed collection of items in the house providing guidance on items to preserve within the collection, destroy, or sell.

\*Motion made by Diane Stewart to sell 4 demijohn bottles located in the basement with the exception of one demijohn and to sell the mason jars and other bottles in the basement. Nora Masterson second. All in favor 7 No: 1 (proxy vote by Andrea Paglieri via Debbie Brigadier)

Prepping the museum Mold Remediation work being completed beginning March 7; Deb thanks the amazing team effort to pack up items at the museum in preparation of the mitigation. Plenum and ductwork prework completed by Middleburgh Sheetmetal (\$1600).

Leaky faucet: Middleburgh Sheetmetal made repairs to the faucet handles to stop the leaking. Advised to keep an eye on it for further issues.

Exit signs to be installed over the summer; front, back and side doors.

4<sup>th</sup> Friday museum participation: Cruise-in during May 27<sup>th</sup> and September 4<sup>th</sup> Friday. Closed for tours through Labor Day.

Lending to museums: Bobbi Ryan presented previous Lending Policy paperwork used by the museum.

Sarah Hunt left 6:35pm.

Collections identified during the clean-out including Dr. Lyons' medical equipment which had been donated to the museum by Mrs. Lyons. Continued discussion regarding the deaccessioning process.

Roof estimates received from Techline Home Improvement Roofing and Siding:

Temporary repair \$6,300

Complete replacement \$27,670

Diane states two additional estimates must be solicited to present to the board for review.

Best House Advisory Committee grants permission to allow Deb Brigadier and Bobbi Ryan to solicit gifts and grants for repairs. Action Item: Deb will solicit additional proposals for roof repairs.

Mayor Bergan arranged for Delaware Engineering to meet at the Dr. Best Museum on 3/1 at 6pm to discuss summer construction on Clauverwie and the impacts on the museum.

Treasurer's Report, Kelly Rossmann



FAM Funds Current balance \$91,623.16

December Income: \$753

December disbursements: \$447.06

January income: \$45,000 (Nicholas Juried gift restricted funds for HVAC repairs/upgrades and mold mitigation)

January disbursements: \$717.59

Checking Account Balance: \$53,728.32

Insurance \$11,648.88 (Museum obligation \$4851). Museum will save approximately \$501 annually by dropping coverage on contents.

\*Motion made by Kelly Rossmann for the National Grid and Midtel accounts to be converted to automatic payments going forward. Bobbi Ryan, second. All in favor, Opposed: 0

Budget needs to be constructed for 2022. **Action Item: Kelly Rossmann to work with Deb Brigadier and Executive Committee to create a draft budget. Discussed increasing fuel and insurance budget lines appropriately.**

Terry Pavoldi proposes taking recipes to photocopy and evaluate if there could be a cookbook produced for the museum. All in favor.

Meeting adjourned 7:32pm.

Respectfully submitted,

Bobbi Ryan

## **Middleburgh Library**

### **Mission Statement**

The mission of the Middleburgh Library is to provide resources and services to support the educational, informational, cultural and recreational needs of its community.

*The mission statement is reviewed periodically by the Board of Trustees of the Middleburgh Library Association.*

*Adopted*



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Middleburgh Library

ALA Freedom to Read Statement

## The Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.



The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to



its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

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This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

*A Joint Statement by:*

American Library Association  
Association of American Publishers

*Subsequently endorsed by:*

American Booksellers for Free Expression  
The Association of American University Presses  
The Children's Book Council  
Freedom to Read Foundation  
National Association of College Stores  
National Coalition Against Censorship  
National Council of Teachers of English  
The Thomas Jefferson Center for the Protection of Free Expression



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### Policy – ALA Freedom to View Statement

#### Freedom to View Statement

The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantees of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.



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### **Middleburgh Library**

#### **Policy: Animals in the Library**

For the health, safety and comfort of patrons, staff and visitors to the Middleburgh Library, the presence of dogs and other animals or pets in the library is restricted and guided by the following protocol:

No animals with the exception of service animals and pre-service animals in a documented, individualized training program or animals whose owners have been invited to participate in a library program with the prior knowledge of the library director are allowed in the building. This policy is designed to provide equity of access or other vital assistance to people with disabilities, as required by the Americans with Disabilities Act. Under this law, service animals are not pets.

Documentation of service animal certification is required as well as proof of current vaccinations and license.